



FINAL TEST RULES

Below are the final test rules that you swear to follow, and the final test procedures you agree to comply with. By attempting to take any final test, you are swearing that you have read and understood these rules before testing and agree to consequences that will follow by breaking any.

- I swear that my identity is true, and I will provide a valid **clear picture** of my ID to prove that I am the student who enrolled in this program and is taking this test.
- I swear that I am taking this test alone with no other person(s) or distractions in the same room during the entire duration of my test.
- I swear not to talk or make intentional noise during the entire duration of my test.
- I swear to not use any unapproved devices (examples: cell phones, calculators, ext.) or paperwork (examples: books, notes, ext.) during the entire duration of my test.
- I agree to be recorded on camera, to have my auto recorded, and to share my screen the entire duration time of my test.
- I swear to not open any final test until I am able to take and complete the test in 1 session. I understand that I risk being flagged for academic dishonesty should I have to have my test reset for not following the testing and submitting directions.
- I agree that if I break even one of these test rules, my test will be voided, and I will face consequences based on my offense(s).
- I agree that if I am flagged for suspicious behavior, for cheating, or for any other type of academic dishonesty, my test attempt will be voided, and I risk being terminated from the program without a refund of any kind.
- I swear that I was given access to the "Final Test Rules" before I took any final test and was able to contact my teacher if I didn't understand one or more of these rules.

FINAL TEST ATTEMPT WARNING!

You are allowed only 2 test attempts per subject. Should you fail any of the subjects (any score that is under 70%) after 2 test attempts, you will be required to take online classes for the subject(s) you failed. Taking the online classes for the subject(s) that you failed will help you receive more extensive help in learning about the subject(s) and will increase the odds of you passing the subject(s). Taking online classes for the subject(s) that you failed is included with your program free of cost.

ACADEMIC DISHONESTY POLICY

(DISCLOSED IN THE EIPCS POLICY TERMS AND CONDITIONS AGREEMENT)

Academic dishonesty defined: Any student who uses or attempts to use unauthorized assistance with the intent to deceive an instructor, teacher, or school to meet course or program requirements.

Unauthorized assistance includes, but is not limited to:

- Copying/using answers from anyone on a test (cheating)
- Plagiarizing (claiming written work as your own)
- Obtaining and/or using an answer key (unfair academic advantage)
- Unacceptable collaborating (having someone else take your test(s) or complete your classwork for you)
- Opening a final test multiple times (any amount over 2 times) to see the test questions ahead of time for an academic advantage.

OFFENSES

EIPCS holds the right to investigate any test(s) or classwork submitted by a student for any reason. EIPCS reviews offenses and executes punishment(s) case-by-case. Any test(s) or classwork a student submits that is deemed suspicious of academic dishonesty may be subject to punishment(s) after a hearing.

HEARING

The school will attempt to contact any students suspected of academic dishonesty before any punishments past suspending a student's account are executed. The student will be able to review the evidence and/or reason(s) the school provides to prove the offense(s). The student will have the opportunity to prove their innocence by providing evidence, reasons, and proof of their work before any permanent decisions are made by the school board. Any proof or reason(s) the student provides will help with the school board's decision but will not guarantee that punishment(s) will not be executed.

PUNISHMENTS

- Reduction of score(s)
- Retake test(s)
- Redo or complete additional classwork
- Pay a penalty fee (penalty fee(s) vary)
- Suspension from program (suspension time may vary)
- Termination from program (eligible for re-enrollment at a later time)
- Expulsion from school (permanently banded, not eligible for re-enrollment)

Any student found guilty of academic dishonesty will carry the offense on their permanent record with the school indefinitely. This can affect future enrollment with other schools or influence employment opportunities when disclosed during an educational verification.